

DEPARTMENT OF INFORMATION TECHNOLOGY**NOTIFICATION**

Delhi, the 15th December, 2011

No. F. 6(14)/GSDL/IT/2010/9300-12.—In exercise of the powers conferred by Section 25 of the Delhi Geo-Spatial Data Infrastructure (Management, Control, Administration, Security and Safety) Act, 2011 (Delhi Act 6 of 2011), the Government of National Capital Territory of Delhi hereby makes the following rules, to carry out the provisions of the Act, namely :—

1. **Short title and commencement.** - (1) These rules may be called the Delhi Geo Spatial Data Infrastructure (Management, Control, Administration, Security and Safety) Rules, 2011.

(2) They shall come into force on the date of their publication in the Delhi Gazette.

2. **Definition.** - (1) In these rules, unless the context otherwise requires :-

(a) "Act" means the 'Delhi Geo Spatial Data Infrastructure (Management, Control, Administration, Security and Safety) Act, 2011 (Delhi Act 06 of 2011)';

(b) "Rules" means 'Delhi Geo Spatial Data Infrastructure (Management, Control, Administration, Security and Safety), Rules 2011' as notified by the Government in the official gazette.

(2) All words and expressions used and not defined in these rules but defined in the Act shall have the meanings respectively assigned to them in the Act.

3. **Amendment and notification of the schedule.** - The government may, at the first instance, provide and notify the Schedule of list of various services as duly annexed with these rules pertaining to the line departments, local bodies, public authorities and public or private agencies etc. for disseminating the geo-spatial data, geo-spatial map, geo-spatial system, geo-spatial application, geo-spatial portal of Delhi, duly made available under the public domain :

Provided that the Government may, as per the recommendation of the Regulatory Authority as appointed under the said Act, amend the said Schedule from time to time as and when deemed necessary.

4. **Application by department to access and share the data.** - (1) The line departments, local bodies, public authorities, public or private agencies may share and access the geo- spatial data, geo- spatial map and geo- spatial application, by applying in the format prescribed in **Form No. 1** annexed to these rules.

(2) While applying for permission to access the data as per rule 4(1), the line departments, local bodies, public authorities and public or private agencies shall pay such charges, fees and cost etc. as fixed and notified from time to time.

5. **Application by private individual, public or private agency to obtain unclassified data.** - (1) Any individual, public or private agency may obtain copy of any non-classified and/or un-restricted geo-spatial data and geo-spatial map for non-commercial purposes by applying in **Form No.2** annexed to these rules subject to payment of such **charges, cost and/or fee**, prescribed from time to time and notified :

Provided that any such copy of information may be permitted to be obtained for commercial purposes also by applying online in **Form No.3** annexed to these rules subject to payment of such charges, cost and/or fee, prescribed from time to time and notified :

Provided further that the government may authorize Geo Spatial Delhi Limited, a Government Enterprise, authorized under the Act to administer the geo-spatial data, to scrutinize the applications seeking information or copy thereof, to **manage** and **administer** all such applications, to charge and **collect fee/cost** as prescribed from time to time and supply the information or copy thereof to the applicants as per the provisions of these rules in accordance with the provisions of the Act and the rules framed therefor.

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6. **Safety and security measures by the authorized officers.** - (1) The line departments, local bodies, public authorities, public or private agencies rendering services of public utility shall designate Authorized Officers having authority to access, use, update the geo- spatial data, geo- spatial map, geo- spatial portal, and their attribute data. The spatial data shall be mandatorily updated by the line departments, local bodies, public authorities, public or private agencies, as per the provisions of the Act, in consultation with the Geo-Spatial Delhi Limited.
- (2) Authorized Officers so appointed shall access the data as authorized and provided in clause (1) with secured password and other security measures as assigned and decided by the Geo Spatial Delhi Limited from time to time.
- (3) Authorized Officers in possession of password and/or other security features shall maintain its secrecy and in case of any such breach, shall inform the Geo Spatial Delhi Limited immediately who shall take necessary action for the safety and security of the data to rule out any unauthorized access of the data.
- (4) In the event of the disengagement of services of Authorized Officers *for any reason, working in a particular line department, local body, public authority, public or private agency rendering services of public utility,* Geo Spatial Delhi Limited shall be informed in advance to facilitate the company to take such necessary steps as deemed necessary, to protect the data from any unauthorized access.

(5) The line departments, local bodies, public authorities, public or private agencies rendering service of public utility shall also take steps directing their respective Authorized Officers to use digital signature wherever feasible and possible for accessing, downloading, using, updating and **administrating** the geo-spatial data.

7. **Formulation of scheme and application for the use of data.** - The Government shall formulate such schemes and applications for the use of geo-spatial data, for its maximum usage, such as -

(a) to provide navigation and other information through Internet Protocol Camera, Portal or any other photographic or other medium for the facilitation of various organizations including Police, Fire Brigade, Municipal Authority, Civil Administration, Disaster Management Authority etc. in the event of any natural or manmade disaster in Delhi ;

(b) to establish, manage and maintain helpline services for the public to seek and/or provide information pertaining to any development activity including excavation work in any area or locality within the territory of the Delhi along-with similar information on the web-portal with facility to update the information in consonance with the periodical progress of such development work from time to time ;

- (c) to provide any other services based upon the applications of the geo spatial data as deemed necessary by the Government :

Provided that the Government may after establishing the above said services, direct the Geo Spatial Delhi Limited to further manage, administer and maintain the above said services.

8. **Application by contractor and payment of fee etc.** - (1) Any contractor authorized by any line department, local body, public authority or public or private agency to undertake any development activity in accordance with the contract, shall apply to Geo Spatial Delhi Limited online through its portal before starting any such development activity in the format prescribed in **Form No. 4** annexed to these rules.

(2) On receiving such request form, Geo Spatial Delhi Limited shall allot unique identification number to be used by the contractor in all future references pertaining to the said contract.

(3) The contractor shall through the line department or public/private agency, as the case may be on whose behalf, the development activity is to be carried out, shall keep on updating the development activities on the portal. The contractor shall display the name of the contract, the dates of starting and completion of development activity, nature of the development activity and other relevant particulars governing the development activity.

(4) The contractor shall be liable to pay such charges, application fee as notified under sub-section (3) of section (10) of the Act.

By Order and in the Name of the Lt. Governor
of the National Capital Territory of Delhi,
DEEPAK VIRMANI, Addl. Secy. (IT)

Form no.1

(See rule 4)

Delhi GSDI (Management, Control, Administration, Security & Safety) Rules
2011

**Application by Department/Agency seeking permission to access and
share Geo Spatial Data/Geo Spatial Map/Geo Spatial Application**

1. Name of the Department/Agency :
2. Name, Address and other personal information of the Nodal/Authorised Officer authorize to access the data :
3. Particulars of such authorization :
4. Nature of data to be accessed : Classified/Un-classified
5. Whether digital signatures obtained : Yes/No
6. Whether secured password obtained : Yes/No
7. Date of expiry of tenure if any in the present department/organization :
8. Date of appointment and retirement :
9. Undertaking : Certified that I
S/o
R/o
working as
in
.....(name of
Deptt./Org.)
Posted at

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is duly authorized
 vide authorization letter
 bearing no.
 dated issued
 by, to
 access, disseminate,
 use, download and
 update/administer the
 Geo Spatial Data/ Geo
 Spatial Map/

Geo Spatial Applications
 etc.

I further undertake
 that I shall maintain
 safety and security of the
 password provided to me
 and other security
 measures to safeguard
 the data as prescribed
 from time to time. In
 case any breach of such
 security comes to my
 knowledge I shall
 immediately bring the
 same, to the notice of
 Geo Spatial Delhi Ltd.

I further undertake
 not to conduct in any
 manner while acting as
 authorized officer to
 access the data, so as to
 endanger the safety and
 security of the data or
 any unauthorized access
 of the data.

10. Signature :

.....

Place :

Dated :

Form no.2

(See rule 5)

Delhi GSDI (Management, Control, Administration, Security & Safety) Rules
2011

**Application by individual/public or private agency seeking permission to
download and copy the unrestricted/unclassified data or information for
non-commercial purposes**

1. Name & Address of the individual/
public or private agency :
2. Telephone Number :
3. Email address of the applicant :
4. Particulars of the I.D. of the applicant : UID Card No.
or
Voter I.D. Card No.
or
Passport No.
or
Ration Card No.
or
Driving License No.
or
I.D. Card Number issued
by any Govt. or Private
Agency
or
any other similar
identification
5. Particulars of the information required
to be downloaded or copied :
6. Purpose for which the downloaded
information or copy is required :
7. Undertaking : I undertake that the
information sought to be
downloaded or copy
shall be used for private
and non-commercial
purposes.

I further undertake to abide by any other terms and conditions as subjected from time to time by the government or any of its undertaking/ authority delegated authority or agency including Geo Spatial Delhi Ltd. governing the access or download/ copy of the data/information available on the geo portal under the domain.

I further undertake to pay the requisite charges, cost and fee as applicable from time to time.

8. Signature

:

Place :

Dated :

Form no.3

(See rule 5)

Delhi GSDI (Management, Control, Administration, Security & Safety) Rules
2011**Application by individual/public or private agency seeking permission to
download and copy the unrestricted/unclassified data or information for
commercial purpose**

1. Name & Address of the individual/
public or private agency :
2. Telephone Number :
3. Email address of the applicant :
4. Particulars of the I.D. of the applicant :
 - UID Card No.
 - or
 - Voter I.D. Card No.
 - or
 - Passport No.
 - or
 - Ration Card No.
 - or
 - Driving License No.
 - or
 - I.D. Card Number issued
by any Govt. or Private
Agency
 - or
 - any other similar
identification
5. Particulars of the information required
to be downloaded or copied :
6. Purpose for which the downloaded
information or copy is required :
7. Undertaking : I undertake that the
information sought to be
downloaded or copy
shall be used only for the
purpose as mentioned in
my application.

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I further undertake to abide by any other terms and conditions as subjected from time to time by the government or any of its undertaking/ authority delegated authority or agency including Geo Spatial Delhi Ltd. governing the access or download/ copy of the data/information available on the geo portal under the domain.

I further undertake to pay the requisite charges, cost and fee as applicable from time to time.

8. Signature

:

Place :

Dated :

Form no.4

(See rule 8)

Delhi GSDI (Management, Control, Administration, Security & Safety) Rules
2011**Application by the contractor seeking permission for
development/construction/excavation activity**

1. Name & Address of the contractor/agency :
2. Telephone Number :
3. Email address of the contractor :
4. Particulars of the I.D. of the contractor or the designated executing officer conducting or supervising the construction activity at the site :
UID Card No.
or
Voter I.D. Card No.
or
Passport No.
or
Ration Card No.
or
Driving License No.
or
I.D. Card Number issued by any Govt. or Private Agency
or
any other similar identification
5. License number and other particulars if any of the contractor/agency :
6. Particulars of Place/Area/Address of such construction activity :
7. Nature of construction activity :
8. Particulars of award of contract :

9. Name of the department/agency awarding the contract :
10. Duration of completion of construction activity etc. as per the award :
11. Date of commencement of the proposed activity :
12. Date of the completion of the proposed Activity :
13. Number of approximate workers proposed to be stationed at the construction site :
14. Nature of machineries to be put in place at the site :
15. Nature of sanitation facilities to be provided at the construction site for the workers :
16. Nature of medical facilities to be provided at the site :
17. Type and nature of safety measures to be put at site :
18. Provisions/measures to cope up with any emergency situation at the site :
19. Registration number of the contractor if any, with the Govt. of NCT of Delhi or any of its department, including department of labour :
20. Undertaking : I
S/o
R/o
working as
in
.....(name
of Organization having
been awarded the
contract), undertake that
the contractor shall
maintain safety, (security

and sanitation at the construction site so as to rule out any inconvenience or danger to the public in general.

The contractor further undertake to complete the construction activity within the fixed period or extended period if any duly sanctioned in advance in that behalf. The contractor undertakes to update periodically the progress of the activity at the site from time to time as directed by the concerned department having awarded the contract or update the progress on the portal as per the extent of the Content Management System (CMS), if any, authorized in that behalf.

21. Signature

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Place :

Dated :

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SCHEDULE OF SERVICES ACCESSIBLE UNDER PUBLIC DOMAIN

(See rule 3)

S.NO.	CATEGORY	LAYER NAME
1.	Boundary	
		1 Delhi State
		2 District
		3 Locality
		4 Sub-locality
		5 Parliamentary Constituency
		6 Assembly Constituency
		7 Sub Division
2.	Building	
		1 Art Auditorium
		2 Art Galleries
		3 ATM
		4 Banks
		5 Guest Houses
		6 Religious places
		7 Fire stations
		8 Government Offices
		9 Hospitals
		10 Hotels
		11 Medical Shops
		12 Monuments
		13 Police Stations
		14 Restaurants
		15 Shopping places
		16 Tourism information centres
		17 Cinema halls
3.	Transportation	
		1 Metro Stations
		2 Metro Stations building, network
		3 Railway stations
4.	Road	
		1 Road Centre Line
		2 Road network
		3 Bus stops of GNCTD
		4 DTC Bus route
5.	Hydrography	
		1 Storm water Drain Surface Centerline
		2 Storm water Drain Surface Edge

6.	Landuse/Landcover	
		1 Cultivated Area
		2 Garden/Parks
		3 Sports complexes
		4 Markets
		5 MCD/DDA Markets
		6 Wildlife Sanctuaries, forest area